

## **IOWA GENERAL ASSEMBLY FUNCTION REPORT (new)**

**This form must be filed within five business days following the date of the reception. This applies only to receptions held during the regular session where every member of the General Assembly is invited and the gift law exception applies. The form must be filed with the Secretary of the Senate or the Chief Clerk of the House, Statehouse, Des Moines, Iowa 50319. Source: Iowa Code section 68B.22(4)(r).**

**Lobbyist Name** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

**Telephone (\_\_\_\_)** \_\_\_\_\_

**Client Name** \_\_\_\_\_

**Date and location of function** \_\_\_\_\_

Please provide the total amount expended, including in-kind expenditures, on food, beverage, and entertainment for the reception.

**TOTAL COST of function (includes in-kind expenditures) -** \_\_\_\_\_

**Food** \_\_\_\_\_

**Beverage** \_\_\_\_\_

**Entertainment** \_\_\_\_\_

**Other** \_\_\_\_\_

**Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_